

CANBURY & RIVERSIDE ASSOCIATION (CARA) CONSTITUTION

AS ESTABLISHED 8th JUNE 1990 and amended: 15th edition, 16th October 2025

1. THE CANBURY & RIVERSIDE ASSOCIATION'S AIMS & OBJECTIVES are the protection and enhancement of amenities within CARA area (The Area^[1]) for residents and users, and to support local initiatives and promote community involvement. It is a non-political organisation for the riverside area of North Kingston upon Thames.
2. MEMBERSHIP OF CARA shall be open to all persons who support CARA's aims and objectives, whether resident in, working within or visiting The Area. A Member shall be entitled to bring other persons resident in his or her household to CARA events at the Members' entrance rate and to CARA 'Members only' events. Acceptance into Membership of persons who are neither resident nor working permanently within The Area shall be at the discretion of CARA Committee. Non-resident Members shall pay the same annual subscription and have membership entitlements as for other Members except that they will be entitled to receive CARA Newsletters and other communications only by email. Membership of the Association shall imply acceptance of its Rules.
3. ANNUAL MEMBERSHIP SUBSCRIPTIONS shall be due from 1st September each year. Any changes to the subscription shall be agreed at the Annual General Meeting. THE ACCOUNTING REFERENCE DATE shall be deemed as being 31st AUGUST.
4. THE BUSINESS OF THE ASSOCIATION shall be conducted by a Committee of up to 12 persons, drawn as widely as possible from those Members involved within The Area, elected or re-elected by a show of hands at each Annual General Meeting. The Committee shall have power to co-opt additional members if required. The Committee may develop sub-committees or link with other groups whose aims and objectives are compatible with the Association's. Any formal affiliation with another group shall be agreed by the membership at a general meeting. The Committee shall be empowered to make, at their discretion, small donations from the funds to local causes which meet the aims and objectives of the Association.
5. THE COMMITTEE shall meet as often as may be deemed necessary, but it will endeavour to meet at least four times a year. Half the full Committee (rounded down) or four, whichever is the fewer, shall constitute a quorum.
6. THE ANNUAL GENERAL MEETING shall be held each year within two months of the end of the accounting year. Other GENERAL MEETINGS may be called when necessary. A SPECIAL GENERAL MEETING may be requisitioned on written request signed by 20 members. On receipt of such a request, the Committee shall call such a meeting after a minimum three-week period and at the earliest practical opportunity at which a suitable venue becomes available.
7. NOTICE OF RESOLUTIONS of matters to be raised at an AGM or a Special General Meeting must be submitted to the Committee in writing or by email two weeks in advance. Emergency motions may be accepted later at the meeting Chair's discretion. Nominations for election to the future Committee must be received by the current Committee in writing or by email at least two weeks before the AGM and shall be made generally available to all members with the AGM Agenda no less than one week before the meeting. Late nominations for office may be accepted at the discretion of the Chair at the AGM. The Association shall be empowered to admit members of the public to the whole or part of general meetings. It shall be empowered to invite selected speakers to address meetings from the platform. Only members shall be allowed to vote at these meetings.
8. COMMITTEE MEMBERS shall carry out their Association duties on a voluntary basis, but audited expenses incurred shall be reimbursed from Association funds.

[1] The boundaries of CARA area ("The Area") are as specified from time to time, currently:-
to the West, the River Thames, from the Barge Dock to the Hawker Centre;
to the North, Lower Ham Road, from the Half Mile Tree to Richmond Road;
to the East, Richmond Road west side from Lower Ham Road to Lower Kings Road;
to the South, Lower Kings Road, Skerne Walk west side, May Bate Avenue north side and
the border of Canbury Gardens.